



Dear Employer Partner:

The Fisk University Office of Career Planning and Development is pleased to invite you to participate in our 2019-2020 On-Campus Recruitment Programs and the Fisk Executive Leadership Program (F.E.L.P.). Through our On-Campus Recruitment Programs and F.E.L.P., employers can connect to students, identify potential candidates, and increase their company's visibility. This is accomplished through information tables, sessions, trainings and classroom and recruitment visits.



Your company's participation in the On-Campus Recruitment Programs begins with your registration in Bulldog CareerConnect. **If you would like to post job/internship postings, you must register your company.

New user? To register with Bulldog CareerConnect, visit our webpage at www.fisk.edu/bulldogcareerconnect. Press *New Employer* to create an account.

Registered user? Enter your username and password and click Submit.

Forgot password? Click on the "Forgot your password" tab to have it reset.

Room and Space Reservations

- Reservations for tables and rooms can be made during the fall semester from August 19th to November 15th and during the spring semester from January 7th to April 16th.
- Please make reservations three weeks in advance to ensure availability.
- Contact the Office of Career Planning and Development to reserve tables and space at CAREERPLANNING@FISK.EDU AND CC LWELLS@FISK.EDU or 615.329.8504.

Please see the Calendar of Events listed below. If you are interested in sponsoring or collaborating on one of the sessions, please contact the Office of Career Planning and Development.

*On-campus opportunities to volunteer and recruit.



On-Campus Recruitment and Volunteer Opportunities

Fall 2019

<u>Date</u>	<u>Event/Activities</u>
Sept 3 rd	<i>Get Connected with Career Planning</i> * Supplying snacks and department information
Sept 17 th	<i>Finally Finished</i> * Different workshops for seniors that are undecided about their post graduate plans, pursuing full-time opportunities, or planning to attend graduate school.
Sept 19 th	<i>Preparing All Students for Success (P.A.S.S.) Program</i> * Students apply for various opportunities and receive guidance from Fisk staff and faculty, and/or industry leaders
Oct 3 rd	<i>Student Worker Resume & Interview Training</i> * Training for our department student workers on resume reviews and mock interviews
Oct 7 th - 11 th	<i>Fall into Your Career</i> * Career Development Workshops
Oct 7 th	<i>Carving Your Brand</i> * Personal branding workshop
Oct 8 th	<i>How to Find AMAZING Opportunities</i> * Learning research skills to find the best fit internship, full-time job, and graduate school opportunities
Oct. 9 th	<i>Breeze through These Interviews</i> * Mock interview practice
Oct. 10 th	<i>Raking in Experiences</i> * Identifying transferable skills that are utilized in various industries

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Oct. 11 th	<i>Personal Time Off*</i> Fun event for students to emphasize work life balance
Oct. 22 nd - 24 th	<i>Industry & Grad School Expo *</i> Career Fair for specific industries
Oct. 22 nd	<i>Industry & Grad School Expo: Business, Legal, Criminal Justice, & Education *</i> Career Fair for legal, criminal justice, and education opportunities
Oct. 23 rd	<i>Industry & Grad School Expo: STEM*</i> Career Fair for STEM opportunities
Oct. 24 th	<i>Industry & Grad School Expo: Entertainment, Communications, & Retail *</i> Career Fair for entertainment, communications, and retail opportunities
Nov. 12 th	<i>Student Worker Event Planning*</i> Event planning workshop for our department student workers

Spring 2020

<u>Date</u>	<u>Event/Activities</u>
Jan. 27 th - 31 st	<i>Crossing into Your Career *</i> Career Development Week
Jan 27 th	<i>The Student Stop *</i> Student internship panel
Jan 28 th	<i>Passengers in Your Train *</i> Navigating relationships in the workplace
Jan 28 th	<i>Freight Rate *</i> Understanding salary vs. value
Jan 29 th	<i>Derailing Unconscious Bias *</i> Encountering diversity in the workplace

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Jan. 30 th	<i>Career Fair</i> *
Jan. 31 st	<i>Personal Time Off</i> * Fun event for students to emphasize work life balance
Feb. 20 th	<i>Student Worker CV Training</i> * Professional development training for a select group of students
Feb. 26 th or 27 th	<i>A Day in Your Field</i> * Students visit company locations
Mar. 19 th	<i>Student Worker Self-Management Training</i> * Personal development workshop on self-management
Mar. 23 rd - 27 th	<i>iDevelop Week</i> * Professional development workshops
Mar. 31 st	<i>Play to Win on LinkedIn</i> * LinkedIn workshop for athletes

Fisk Executive Leadership Program (F.E.L.P.)

Fall 2019

<u>Date</u>	<u>Event/Activities</u>
Sept. 5 th	<i>Orientation and Personal Branding</i> * Welcome, Program Overview and Personal Branding
Sept. 19 th	<i>Preparing All Students for Success (P.A.S.S.)</i> * Discuss resume layout, content, and enhance visibility in automated tracking systems
Oct. 10 th	<i>Raking in Experiences</i> * Identifying your skillset and crafting a winning elevator pitch
Oct. 17 th	<i>Interviewing Part 1</i> *

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Introduce the different types of interviews and conduct

- Oct. 30th *Interviewing Part 2**
Web – based, phone, group, and panel mock interviews
- Nov. 14th *Mock Networking**
Practice networking through fun and interactive games

Spring 2020

<u>Date</u>	<u>Event/Activities</u>
Jan 16 th	<i>Corporate Networking Mixer*</i> Network with various professionals
Jan. 30 th	<i>Dining Etiquette*</i> Exploring proper dining etiquette in a formal dinner setting
Feb. 13 th	<i>Pivot Methodology: What's Your Plan B?*</i> Developing a career latter and career path
Feb. 27 th	<i>Fake It till You Make It*</i> Navigating conversations and situations
Mar. 12 th	<i>Managing Expectations*</i> How to control anxiety and depression
Apr. 4 th	<i>Closing Reception*</i> Open for all corporate partners to attend

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